

James Lawrence Lewis
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Work Experience (45 years work experience in leadership and management capacity in various non-profit (religious) organizations: (auditing and auditing supervision)

1. Church Pastor- April 1976-November, 1988

- a. During this period, I served as a church pastor for three different congregations in Maryland and New Jersey.

2. 1988-2001- Chief Financial Officer for the Allegheny West Conference of Seventh-day Adventist, Columbus, Ohio

In this position I served as the lead officer for all financial affairs relating to Allegheny West Conference of Seventh-day Adventist (a religious non-profit organization). I was responsible for auditing supervision of 52 institutions and organizations within my region. These entities were audited within a 24 month rotation.

I was responsible for the development of an annual budget of about \$6-8 million. I also had the responsibility of making annual and interim reports to the conference executive committee, where the goal was to be concise, compelling and still be complete in presenting the state of conference activities where I provided complete yet concise

3. 2001-2008- Chief Executive Officer for the Allegheny West Conference of Seventh-day Adventist, Columbus, Ohio

For a seven year period, I served as President or Chief Executive Officer of the Allegheny West Conference. My responsibilities were more of leadership on the executive level. I was responsible for leading leaders or individuals who had positions of leadership throughout the Allegheny West territory. My chief responsibility was to challenge all to maintain the mission,

vision and values of the conference. During the time as the President, I led in a collaborative manner for the development and implementation of a conference wide strategic plan. Once the strategic plan was developed, I served as a spokesperson, going from church to church to promote the benefits of the overall strategic plan. I continued in developing seminars on role of various church officers, the importance of developing the local church member, the importance of personal financial management. Again, the main responsibility of the position was the management of people, with a staff of church pastors and office staff that totaled 65 full-time individuals, it was essential to work with them as a whole and to work with them individually to develop buy-in for agreed upon priorities. My responsibility included review of workers with annual evaluations or assessment.

Office For Regional Conference Ministry 9/01/2008- February, 2018 Director of Operations-Huntsville, Al

May, 2001-August, 2008-President, Chief Executive Officer of the Allegheny West Conference of Seventh-day Adventists, 1339 E. Broad Street, Columbus, Ohio 43205.

For a 9 year period, I served as the President or Chief Financial Officer of the Allegheny West Conference. My responsibilities were more of leadership on the executive level. I had to lead individuals who had positions of leadership throughout the Allegheny West territory. My chief responsibility was to challenge all to maintain the mission, vision and values of the conference. During the time as the President, I led in a collaborative manner for the development and implementation of a conference wide strategic plan. Once the strategic plan was developed, I served as a spokesperson, going from church to church to promote the benefits of the overall strategic plan. I continued in developing seminars on role of various church officers, the importance of developing the local church member, the importance of personal financial management. Again, the main responsibility of the position was the management of people, with a staff of church pastors and office staff that totaled 65 full-time individuals, it was essential to work with them as a whole and to work with them individually to develop buy-in for agreed upon priorities.

**August, 2008-Present- Director of Operations, Office for Regional Conference Ministries,
7000 Adventist Blvd. 35896**

The Office for Regional Conference Ministries, located in Huntsville, Alabama is the headquarters for eleven regional, non-profit religious administrative entities in the United States. The Office for Regional Conference Ministry, located in Huntsville, Alabama serves as headquarters for eleven regional conferences that serve approximately 1,230 churches, 330,000 members with an annual consolidated budget of over \$180 million. As Director of Operations, I was responsible for the supervision of budget development and annual allocation. I act as a consultant to the eleven regional officers in the area of strategic planning, leadership development, board governance and am responsible for the follow-through for the continuation of any shared projects by all of the various organizations. One of my duties was to assist in the curriculum development of the leadership center located on the campus of Oakwood University, Huntsville, Alabama. I served as vice- chair of the planning committee annual Pastors= Evangelism and Leadership Conference which attracted about 1,000 pastors world-wide for continuing education and professional development.

As the director in addition to budget development, I served also in the capacity to several subsidiaries as chair of auditing review committee, which has the responsibilities of reviewing annual audit reports and making recommendations based upon the report to either improve internal control and maintain internal control.

Intangibles

A consensus builder and a collaborative leader and follower

Good at making oral presentation before large audiences

Good people skills-Know how to listen and can articulate an accurate shared vision

Education

School	City State	Graduated	Degree Earned
Oakwood University	Huntsville, Alabama	1973	BS-Theology, Minor in Accounting
University of Baltimore	Baltimore, Md.	1985	Master of Business Administration-emphasis in accounting
Walden University	Currently in attendance-online St. Paul, Minn.	Expect to graduate in spring, 2021	I will upon graduation have a Doctor of Business Administration (DBA) with emphasis on Financial Leadership