



## INTERNATIONAL ADMISSIONS SEVIS TRANSFER CLEARANCE FORM

**This form is only for non-U.S. students who are currently enrolled in a high school or college in the U.S., and are planning to enroll in Oakwood University.**

The Bureau of Citizenship and Immigration Services requires Oakwood University to gather the following information in order to process your transfer. Please complete the information in Section 1 and give this form to the International Student Advisor at the school you now attend or most recently attended.

**NOTE:** An F-1 student who does not follow the guidelines for maintaining their student visa status can have their status terminated and can lose his/her legal ability to remain in the United States as a full-time student. Individuals with a terminated student visa must apply for reinstatement. Oakwood University is unable to issue an I-20 to an individual with a terminated student visa.

### SECTION 1 (to be completed by the student)

Name: \_\_\_\_\_  
Last (Family) First (Given) Middle (or Maiden)

Current Street Address: \_\_\_\_\_ Apt. # \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Term and year you plan to enroll at Oakwood University: \_\_\_\_\_

I hereby authorize the present International Student Advisor to provide the information below to facilitate my transfer to Oakwood University.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### SECTION 2 (to be completed by the Designated School Official [DSO])

SEVIS ID#: \_\_\_\_\_ Last quarter/semester attended: \_\_\_\_\_

Did this student complete a degree program at your institution?  YES  NO

Degree Level: \_\_\_\_\_ Major: \_\_\_\_\_ Completion date: \_\_\_\_\_

Please list the dates and types of any authorized off-campus employment on the back of this sheet (OPT, CPT, etc.).

Complete one of the following:

- Student has been enrolled in a continuous, full-time course of study at our institution or has been reinstated to proper student status by BCIS.
- Student is out of status; a reinstatement to status was filed on \_\_\_\_\_ and is pending (copies of document with BCIS are enclosed/attached).  
Date
- Student has not been pursuing a full-time course of study at our institution.

Date SEVIS record will be released to Oakwood University: \_\_\_\_\_

Signature of DSO: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

School Name and Address: \_\_\_\_\_  
\_\_\_\_\_