

### STEP 1

Oakwood University is approved by the United States Immigration and Customs Enforcement Agency for the admission of non-immigrant students. The letter of acceptance is issued only to those students whose academic credentials are satisfactory. It is important that an international student not leave his/her country of origin until an official letter of acceptance, Certificate of Eligibility (I-20), and a student visa have been received. To obtain these documents, each international student must forward the following items to the Office of Admissions:

- Completed [Oakwood University Undergraduate Application](#)
  - Official secondary/high school transcripts and external or governmental exams
  - College/University transcript(s)
    - If we are unable to evaluate transcripts, it will be the student's responsibility to submit transcript(s) to World Education Services
  - College entrance exam scores (ACT or SAT) - [Register to take the ACT at Oakwood for \\$75 U.S.](#)
    - ACT/SAT score can affect your scholarship and/or course placement
    - For placement information, please call the Center for Student Success at: +1 (256) 726-7145 or email: [studentsuccess@oakwood.edu](mailto:studentsuccess@oakwood.edu)
  - One academic letter of recommendation from a teacher or advisor (if GPA is below a 2.0)
  - One essay (if GPA is below a 2.0, explaining why GPA is low and what your plans are to improve it)
- GPA below 2.0**

  - One academic letter of recommendation from a teacher or advisor (if GPA is below a 2.0)
  - One essay (if GPA is below a 2.0, explaining why GPA is low and what your plans are to improve it)
- [TOEFL Exam](#) (required for Non-English speaking applicants)
    - The minimum acceptable score for TOEFL are as follows: 500 for written exam; 173 for computer based exam; 61 for the internet exam.
    - For TOEFL test information call: (609) 771-7100, or write to: TOEFL, P.O. Box 6154, Princeton, NJ 08541-6154, USA
    - Oakwood does not offer English as a Second Language (ESL) Program.
  - Current F-1 transfer students must complete the [SEVIS Transfer Clearance Form](#)
  - [Affidavit of Support](#)
    - If your sponsor is a US Citizen or Permanent Resident, they must complete the [I-134](#).
- NOTE: U.S. Homeland Security does not permit Oakwood University to accept individuals with a *Visitors Visa* for enrollment.**

### STEP 2

Congratulations, moving on to Step 2 means you have officially been accepted into Oakwood University! Confirm your enrollment by submitting the following payments:

- Personal Surety Deposit of \$1,200 U.S. for countries outside of the North American Division
  - Pay by phone at +1 (256) 726-8429 or pay online at via [MyOakwood](#) by selecting the "Student" tab upon login.
- Check your email for your Certificate of Eligibility for Non-immigrant Student Status (I-20).
- SEVIS Fee (\$200 U.S.)
  - Pay online at [www.FMJfee.com](http://www.FMJfee.com)
- Schedule your interview with the American Embassy/Consulate

### STEP 3

Once you have been granted clearance and receive your student visa, you should:

- ▶ Complete and submit the [required medical forms](#) (Medical History, Dental Exam, Immunization Forms, Insurance Enrollment Waiver)
- ▶ Register for classes via [MyOakwood](#) by selecting the "Student" tab upon login.
  - Students must have a declared degree/major and be registered for a minimum of 12 credit hours.
- ▶ Register for housing and meal plan via [MyAbode](#)
- ▶ View your financial status & begin the Financial Clearance process online via [MyOakwood](#) by selecting the "Student" tab upon login.
  - For questions, contact Student Accounts at +1 (256) 726-7383

### STEP 4

To leave the country, you must carry the following items with you:

- Your original, signed travel I-20
  - Current, valid U.S. Visa
    - If your visa has expired, you must renew it before you can return to the U.S.
  - Your passport
    - Must be valid for six months after your last port of entry date
- If traveling to a third country (not your home country or in the U.S.):**
- Current, valid U.S. Visa
    - Please consult with the consulate of the country you are planning to visit to find out if you need to have a visa

### STEP 5

Upon arrival to Oakwood University and completing Financial Clearance, you should:

- Proceed to the Office of Admissions for SEVIS registration - Cunningham Hall, 1st Floor, Room 110
- Attend New Student Orientation
- Attend International Student Orientation
- If you are interested in on campus employment, request a Social Security Card with the Office of Admissions