



OAKWOOD UNIVERSITY

Employee Services/Human Resources

NOTICE OF AVAILABLE POSITION

POSITION: Assistant/Associate Professor (MIS)

DEPARTMENT: Business & Information Systems

STATUS: Full-time; Regular (38)

QUALIFICATIONS:

- Doctorate preferred; Masters accepted
- At least three years of previous teaching experience; college/university level experience preferred
- Possess and exhibit strong Christian ethics
- Ability to maintain supportive climate; work as team player
- Ability to adapt to new situations and get along with others
- Must possess good time management and organizational skills

BRIEF DESCRIPTION OF DUTIES:

- Demonstrate appropriate scholarly activity by attendance at scholarly and/or participation in meetings/workshops/in-service training sessions.
- Attend and participate in professional societies and research, community involvement, continued improvement in teaching, and engagement in further study where possible.
- Fulfill his/her committee advising; teach undergraduate and graduate classes
- Advise up to 40 graduate and undergraduate students
- Provide academic surroundings that lead to quality academic programs
- Have an active membership in at least one learned society
- Attend monthly department and faculty meetings.
- Participate on department committees that support faculty and student endeavors
- Facilitate the integration of faith and learning and promote harmonious development of mind, body and spirit
- Serve on institutional committees and actively participate in university functions

SALARY: Commensurate with education and experience.

POSTING DATE: December 3, 2018

CLOSING DATE: March 31, 2019

HOW TO APPLY: Interested persons must submit employment documents by email: application, vita, statement of research and teaching interest, three letters of recommendation, copy of degree/copy of transcript to hroffice@oakwood.edu. Please ensure that the position to which you are applying is placed in the subject line of the email. Applications are located on-line at www.oakwood.edu under

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7000 ADVENTIST BOULEVARD NW . HUNTSVILLE . ALABAMA (256) 726-7274

Human Resources. All employment documents must be attached to email.
Incomplete employment documents will not be reviewed. You will receive an automatic reply upon receipt of your email.

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****OAKWOOD UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER****

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