



OAKWOOD UNIVERSITY

Employee Services/Human Resources

NOTICE OF AVAILABLE POSITION

POSITION: Customer Service Fruit Consultant

DEPARTMENT: Edible Arrangements

STATUS: Part-time; Temporary (25hrs)

QUALIFICATIONS:

- Excellent telephone and interpersonal skills. Energetic and detail oriented.
- Customer focused. Enjoy working with a team.
- Food preparation experience is preferred.
- Results driven.
- Written and verbal communication skills a must.

BRIEF DESCRIPTION OF DUTIES:

- Prepare food for arrangements.
- Construct and produce arrangements and other food items.
- Maintain cleanliness in store and preparation area.
- Take customer orders.
- Perform light maintenance.
- Answer telephone.
- Provide energetic customer service to the Huntsville and World communities.
- Performs other duties as assigned.

SALARY: Commensurate with education and experience.

POSTING DATE: **October 11, 2018**

CLOSING DATE: **Ongoing**

HOW TO APPLY: **Interested persons must submit employment documents by email:** application to hroffice@oakwood.edu . Please ensure that the position to which you are applying is placed in the subject line of the email. Applications are located online at www.oakwood.edu under Human Resources. All employment documents must be attached to the email. **Incomplete employment documents will not be reviewed.** You will receive an automatic reply upon receipt of your email.

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