



# OAKWOOD UNIVERSITY

*Employee Services/Human Resources*

## NOTICE OF AVAILABLE POSITION

**POSITION:** Customer Service Fruit Consultant

**DEPARTMENT:** Edible Arrangements

**STATUS:** Part-time; Temporary (25hrs)

### QUALIFICATIONS:

- Excellent telephone and interpersonal skills. Energetic and detail oriented.
- Customer focused. Enjoy working with a team.
- Food preparation experience is preferred.
- Results driven.
- Written and verbal communication skills a must.

### BRIEF DESCRIPTION OF DUTIES:

- Prepare food for arrangements.
- Construct and produce arrangements and other food items.
- Maintain cleanliness in store and preparation area.
- Take customer orders.
- Perform light maintenance.
- Answer telephone.
- Provide energetic customer service to the Huntsville and World communities.
- Performs other duties as assigned.

**SALARY:** Commensurate with education and experience.

**POSTING DATE:** April 3, 2019

**CLOSING DATE:** Ongoing

**HOW TO APPLY:** **Interested persons must submit employment documents by email:** application to [hroffice@oakwood.edu](mailto:hroffice@oakwood.edu) . Please ensure that the position to which you are applying is placed in the subject line of the email. Applications are located online at [www.oakwood.edu](http://www.oakwood.edu) under Human Resources. All employment documents must be attached to the email. **Incomplete employment documents will not be reviewed.** You will receive an automatic reply upon receipt of your email.

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7000 ADVENTIST BOULEVARD NW . HUNTSVILLE . ALABAMA (256) 726-7274 .