



OAKWOOD UNIVERSITY
Employee Services/Human Resources

NOTICE OF AVAILABLE POSITION

POSITION: Grounds Worker

DEPARTMENT: Grounds

STATUS: Full-time

QUALIFICATIONS:

- High School Diploma
- 3 years of work experience
- Must be able to lift and carry weight/heavy objects up to 50 lbs. without assistance
- Must be able to comfortably climb a ladder/stairs
- Work in a conscious manner to ensure that safe work practices does not pose a risk to oneself and others in the workplace

BRIEF DESCRIPTION OF DUTIES:

- Mowing, edging, pruning mulching fertilizing, trash pick-up
- Planting annuals, perennials and shrubs
- Perform other duties as assigned

SALARY: Commensurate with education and experience.

POSTING DATE: **October 11, 2018**

CLOSING DATE: **Ongoing**

HOW TO APPLY: **Interested persons must submit employment documents by email:** application, resume and copy of diploma/copy of transcript to hroffice@oakwood.edu . Please ensure that the position to which you are applying is placed in the subject line of the email. Applications are located online at www.oakwood.edu under Human Resources. All employment documents must be attached to the email. **Incomplete employment documents will not be reviewed.** You will receive an automatic reply upon receipt of your email.

◆ **God First** ◆

Oakwood University participates in  E-Verify

◆ OAKWOOD UNIVERSITY IS AN EQUAL OPPORTUNITY EMPLOYER ◆

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