



OAKWOOD  
UNIVERSITY

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# Reopening Plan

## FALL 2021



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# OAKWOOD UNIVERSITY

GOD FIRST!

## *A Letter from President Pollard*

Greetings from your Oakwood University!

It is 2021 and we are still fighting a global pandemic! At the onset of the COVID-19 crisis in February 2020, I organized a 40-person team comprised of faculty, staff, administrators, and students. The team, known as the University Responsiveness Taskforce (URT) provided, and continues to provide, daily monitoring of the pandemic environment, and makes recommendations designed to safeguard the health and safety of our campus populations. By the grace of God, URT's work has helped us keep our cases at a minimum. Faced with operating during the challenges of an international pandemic, we have been diligently planning with intentionality for the protection of our campus community. Our prayer and plan is for Oakwood University to be the safest campus in Alabama!

To that end, we have taken many important measures that are in line with the Centers for Disease Control and Prevention (CDC) and the State of Alabama statewide health orders. These measures include enhanced and increased cleaning and sanitation protocols; plexiglass shield installation; required masking and CDC-defined social distancing; routine temperature checks; reduced class sizes; facility reconfiguration and space management limitations; modification of large group gatherings; carryout meals from the Dining Hall; contact tracing and testing options; de-densifying the residence halls, as well as other living and learning spaces; and academic calendar modifications. Thanks to more than \$350,000 in 2021 grant procurement, required testing is available as well as a recommended vaccination opportunity for all students on campus, including qualifying middle-school and Academy-age students. We have also contracted with a third-party provider of hygienic products, and personal protective equipment. Sanitization stations are strategically placed and maintained across our campus.

Our plans to reopen for the 2021-2022 school year are set to begin on August 2, 2021 with Employee Colloquium. The Fall semester has been shortened to end immediately before Thanksgiving (Nov. 24); the Spring semester will resume after the New Year, on January 5, 2022. We have learned over the last year that the "new normal" affects everything from how we conduct intramurals to how we stagger dining hall entry. Be assured that the University will continue to identify medically-appropriate measures for the protection of the most vulnerable and those at greater risk within our campus community.

The information that follows here represents hundreds of hours of planning and analysis. We invite your prayers for the unique mission of Oakwood University. And please check the University's website COVID-19 page for continuing updates at: <https://www2.oakwood.edu/oakwood-university-coronavirus-covid-19-update/>.

Very sincerely,

Leslie Pollard, Ph.D, D.Min, MBA  
President, Oakwood University



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# UNIVERSITY OPERATING STATUS

**O**akwood University's primary reopening plan for Fall 2021 is 100% On-campus operations (100% Face-to-Face Learning and operations with social distancing protocols).

The University will officially begin the 2021-2022 academic year, and fully reopen its campus, at 8:00 a.m. on August 2, 2021.

The University has continued to follow CDC and the State of Alabama Health Recommendations and Guidelines. While Governor Kay Ivey reopened educational institutions in the State of Alabama on June 1, 2020, the University has continued to monitor the national transmission of COVID-19. Updates to the operating scenario will continue to be instituted depending on the trajectory of COVID-19.

The following description provides the framework for the full campus reopening plan:

- Oakwood University administrators, faculty, and staff are required to present a



negative COVID test result taken within 10 days of August 1, 2021.

- Although COVID-19 vaccination is encouraged at Oakwood University, vaccination is not required for administrators, faculty, staff and students.
- Face-to-face instruction and final examinations will end at Thanksgiving break to allow students to return home, avoiding

## 2021 UNIVERSITY TIMELINE

August 2-3	Faculty & Staff Colloquium
August 4-6	Registration and Orientation for New & Transfer Students
August 5-6	Registration for Returning Students
August 9	Fall Semester Classes Begin

additional travel costs and exposure, and reducing community spread.

- All academic, administrative, residence halls, athletic buildings and facilities will be open with adjustments and/or restrictions to reduce density.
- The shuttle system will function under modified operations to ensure physical distancing.

- OU Athletics is preparing for socially distanced training, practice, and competition in accordance with all University health and safety standards, as well as guidance from the CDC and the United States Collegiate Athletics Association (USCAA).
- All official University travel continues to be drastically reduced.



# Campus Reopening Preventative Health Protocols

**O**akwood University has established health protocols that are in line with CDC recommendations/guidelines for Institutions for Higher Education (IHE)\* and the Alabama Department of Public Health (ADPH).\*\* Campus-wide sanitization and disinfection protocols apply to:

- Residence Halls/Campus Housing
- Bathrooms
- Instructional Spaces
- Offices
- Library
- Weight Room
- Other community spaces

All the recommendations/protocols established by the Public Health Committee and the University Responsiveness Taskforce in 2020 remain in effect. Details and protocols can be accessed on the Oakwood University website.

## Campus Re-entry for Students and Employees

Health Screening Approval will be required prior to arrival for all faculty, staff, and students. COVID-19 vaccination is not required; it is encouraged for all administrators, faculty, staff and students.

Oakwood University administrators, faculty, and staff are required to present a negative COVID test result taken within 10 days of August 1, 2021.

All Oakwood University students are

required to present a negative COVID test taken within 10 days of campus arrival to enter the campus, complete in-person registration, and enrollment into classes.

## Face coverings/Personal Protective Equipment (PPE)

It is required that all students and employees wear masks. Individuals who do not adhere to the mask requirements face penalty. There are a few special circumstances that would excuse a person from wearing a mask.

## Hand Washing/Sanitization Requirement

Hand washing signage will be posted. Hand washing is strongly encouraged, before and after eating, and whenever in contact with personal body fluids. Sanitization stations will be located throughout the campus for use when handwashing is not available.

## Students Returning to/Entering Campus

***Moving Into Campus Housing:*** A student may have no more than two persons to assist with move-in, totaling three (3) members per party. Individuals must wear a mask and follow safety guidelines while in common spaces. Move-in will occur by appointment only. Students will be provided with reservation information and schedule notifications will be given by residence hall directors.



## Common Areas

Mandatory masks indoors, signage on the floor and walls to indicate physical distancing, frequent disinfecting of high-touch surfaces, and sanitization stations will occur throughout the campus.

**Library:** The library will maintain special ongoing sanitization/disinfecting procedures to ensure facility health and safety. This will include cleaning multiple times daily. If a person with a confirmed case of COVID-19 was found to go to the library during an infectious period, the library will be closed for 24 hours for deep disinfection of all surfaces.

**In-person Classes and Laboratories:** If a student (or professor) who is infected attended in-person classes, students and/or professors who attended the class should be quarantined and monitored for symptoms for at least two weeks. Due to the highly interactive nature of labs, most laboratories will be held virtually through simulations.

**Dining hall and other food service spaces:** Traffic flow signage will be indicated on the walls and floor to promote physical distancing. Associates will serve prepackaged meals including a prepackaged salad, dessert and beverage (can or bottle). All utensils and plates will be for single use. Seating occupancy will meet CDC dining guidelines.\* Food service to quarantined students will follow same procedures as last year (meals picked up by Resident Deans and delivered to students).

## Protocols for Accessing Buildings and Enclosed Spaces

- Individuals must wear masks when entering buildings and enclosed spaces.



- Sanitize hands before and after touching surfaces (sanitizers must be located at entrances and work areas).
- All must maintain 3 ft. distance from others and follow traffic flow guides.

## Guidelines for Residence Halls

- Residence hall lobbies will operate with reduced occupancy, maintaining a social distance of 3 ft. between persons and the use of face coverings.
- Sanitize hands before entering and after exiting the elevator, and limit 2 person per ride and again after entering room.
- Each occupant is allowed one guest, i.e. double room = 2 residents + 2 guests = 4 max. If all 4 people are vaccinated, they are not required to wear masks. Student gatherings consisting of four or more persons must be held in common areas with all participants remaining 3 ft. apart and



wearing masks at all times.

**NOTE:** Restriction to no more than 2 residents per room applies to all residence hall rooms.

- Protective physical barriers between beds should be sanitized daily and as needed.

**NOTE:** The recommended protective barrier will be utilized unless all occupants of the room have been vaccinated.

- Shared personal items such as microwaves, refrigerators, and hair tools, are to be sanitized after each use.
- High touch areas (light switches, door knobs, faucet handles and toilet handles) should be sanitized frequently.
- Bathrooms and all fixtures should be sanitized before and after each use (toilet, handles, and shower).

### Protocols and Guidelines for Classrooms and Instructional Spaces

- Sick students, faculty, and staff must stay home as deemed appropriate and directed by the CDC.
- Faculty, students, and staff must wear mask before entering, during, and while exiting class.
- Hands must be sanitized before entering and after exiting classroom and after touching surfaces (sanitizers will be located at entrances and in work areas).
- A distance of 3 ft. from others must be maintained at all times.
- Public Health signage will be posted to reduce the spread of COVID-19.
- Group activities held only when required physical distancing can occur.
- Classrooms vary, therefore class capacity has been reduced to accommodate 3

ft. distance and compliance with CDC Guidelines.

- Wireless microphones provided for each instructor's use during lectures with masks. Mics will be sanitized after each use.
- Virtual/remote teaching option offered for instructors who are considered high risk faculty (or who live with persons who are high risk). High risk persons are defined by the CDC.
- Reduce number of paper assignments and advise use of D2L.
- No sharing of equipment in classes and labs, if in-person.
- Virtual lab mechanisms to be used when social distancing is not feasible and when students would otherwise be required to share equipment (preferred setting for larger labs).
- For large class labs, consider use of alternating virtual labs to allow for deep cleaning (i.e. Labster - Biology Dept.).
- Course staggering system will be implemented in spaces that are used heavily or back-to-back to ensure classrooms can be properly disinfected, as determined by department Chair.
- If students are in quarantine, they are ***NOT*** to attend classes or any school functions.

### Gatherings

**Campus Organizations:** Student clubs and organizations should be hosted in person ONLY if at a 50% reduced room capacity requirement can be met while maintaining social distancing of at least 3 ft. All persons must wear a mask and use sanitization/disinfecting protocols (sanitizers) when entering and leaving the meetings, and follow CDC guidelines. Inability

to meet these guidelines will require that virtual sessions should be the method of meeting.

**Choirs:** There are special guidelines for choirs. In general, choir practices must be reduced to no more than 50% room capacity with MORE than 3 ft. spacing between individuals. Rehearsal should take place in well-ventilated



space to prevent the spread of pathogens. Special masks and face-shields are to be worn.

**Residence Halls:** Student gatherings consisting of 4 or more persons must be held in common areas with all participants remaining 3 ft. apart and wearing masks at all times.

In its commitment to campus health and wellness, Oakwood University requires proof of a negative COVID test for entry onto its campus. Through grant funding, Oakwood University will provide COVID testing and COVID re-testing for its students and employees during the Fall semester, based on the availability of funds. The Alabama Department of Public Health has provided a list of COVID testing sites (<https://dph1.adph.state.al.us/covid-19/>). In addition, students and employees at Oakwood University have access to testing through the Huntsville Hospital Physicians Clinic, 1863 Sparkman Dr. Hsv, AL 35816, which provides on-campus health services to students and employees of Oakwood University.

## Common Symptoms of COVID-19

Many persons may not display symptoms (asymptomatic) or display very mild symptoms. Those who are asymptomatic or display mild symptoms are still infectious. Typical symptoms of COVID-19 can include all or some of the following:

- fever or chills
- cough
- shortness of breath or difficulty breathing
- fatigue
- muscle or body aches
- headache
- new loss of taste or smell
- sore throat
- congestion or runny nose
- nausea or vomiting
- diarrhea

### Severe or acute symptoms include:

- trouble breathing
- persistent pain or pressure in the chest
- confusion
- inability to wake or stay awake
- bluish lips or face

## OU Students/Employees and Close Contact While Wearing a Cloth Face Covering

According to the CDC, you are still considered to have made a close contact even if you were wearing a cloth face covering while you were around someone with COVID-19. Cloth face coverings are meant to prevent someone from transmitting the disease to others, and not to protect someone from becoming infected.

## Protections for Personal Information

All names will remain confidential. This means that personal and medical information



will be kept private and will only be shared with those who may need to know, such as a health care provider. The name of an individual who tests positive will not be revealed to others who may have come in contact with the individual. The Oakwood Health Services will only notify your close contacts that they may have been exposed to COVID-19. How data are collected, stored, and shared are specific to each state or jurisdiction.

### **Suspected or Positive Cases of COVID-19 at OU**

***Residence Hall Response:*** If a student (or dorm staff) who resides in the dorm tests positive or is presumed positive, they will be isolated in the designated quarantine housing (the Annex). Contact tracing will immediately be done by Oakwood University Health Services to determine any possible contacts of this person (details found in contact tracing section). Students will remain in isolation for at least 14 days. Meals will be provided for the duration of a student's isolation. Health Services and residence hall professional staff will monitor the student's well-being throughout the duration of their isolation, following extreme safety protocols. If the symptoms worsen, the student will be transported via ambulance to the local hospital. If symptoms persist, or if the infected person tests positive after 14 days, the student will remain in isolation. The student will be allowed to continue courses remotely if physically able.

### **Symptomatic Residential Student Isolation/Quarantine**

All students will be monitored for 14 days for symptoms. Those who display no symptoms and test negative will be able to leave campus and go home on day 15. Students who become symptomatic and/or test positive will remain on campus until they are no longer symptomatic and test negative for COVID-19. Once students are confirmed negative, they can return home. This is to ensure that the students do not carry the virus to their home states and families. If the student requires hospitalization, expenses not covered by private insurance will be the responsibility of the student.

### **Important Definitions\*\*\***

***Isolation*** separates sick people with a contagious disease from people who are not sick.

***Quarantine*** separates and restricts the movement of people who were exposed to a contagious disease to see if they become sick.

### **Exposure to COVID-19 and Contact Tracing at Oakwood University**

Contact tracing is an important tool used by health departments and facilities to identify individuals who may have been exposed to COVID-19 to prevent the spread of infectious disease. In contact tracing, trained health officials will identify person(s) who have been infected and their contacts who may have been exposed. This is essential to interrupt disease transmission. Procedures for notification, isolation, quarantine, and monitoring of symptoms and/or testing is important in preventing the spread.

- Interviewing people with COVID-19 to

identify everyone with whom they had close contact during the time they may have been infectious,

- Notifying contacts of their potential exposure,
- Referring contacts for testing,
- Monitoring contacts for signs and symptoms of COVID-19, and
- Connecting contacts with services they may need during the self-quarantine period. Students will be monitored for symptoms and receive temperature checks by Oakwood Health Services twice daily for 14 days.

## Contact Tracing at OU

Generally, contact tracing includes the following steps:

***Case investigation of student (also faculty, staff, administrators):*** Trained health staff will work with the person to help them recall everyone with whom he/she had had close contact during the time when he/she may have been infectious (before showing symptoms and when symptomatic).

***Contact tracing on campus:*** Trained health staff will begin contact tracing by notifying individuals (contacts) of their potential exposure. Notifications will be made as rapidly and sensitively as possible, not revealing the infected person's identity.

***Contact support for persons:*** Persons who were contact traced will be provided with education, information, and support to help them understand their risk, what they should do to separate themselves from others who are not exposed, and how to monitor themselves for illness. In addition, they are informed of the possibility that they could spread the infection



to others even if they do not feel ill.

***Self-quarantine and isolation on campus:*** Contacts will be isolated or quarantined and monitored for symptoms. Maintaining social distancing and wearing masks and gloves is mandatory if the person must leave isolation or quarantine. Resident Assistants and Residence Hall Deans will enforce student adherence to safety guidelines.

## Important Definitions

***Close Contact*** for COVID-19, a close contact is defined as anyone who was within 3 ft. of an infected person for at least 15 minutes starting from 48 hours before the person began feeling sick until the time the patient was isolated (as defined by the CDC). Close contact may include friends, professors, staff, workers, etc.

\* <https://www.cdc.gov/coronavirus/2019-ncov/community/colleges-universities/considerations.html>

\*\* <https://www.alabamapublichealth.gov/index.html>

\*\*\* <https://www.cdc.gov/quarantine/index.html>



## Resurgence Plan

As previously noted, Oakwood University has made the decision to safely reopen for the Fall Semester, 2021, on August 2. Over the past several months, we have been planning with intentionality how to protect the health of our campus community when the institution fully reopens. Provisions have also been made for the immediate transition to online instruction should future circumstances dictate.



# Health and Safety Precautions Operational Matrix

ENVIRONMENT	MAXIMUM OCCUPANCY GUIDANCE	PHYSICAL DISTANCING	ENGINEERING CONTROLS	CLEANING/DISINFECTING ACTIVITIES AND FREQUENCY
Instructional Spaces	Maintain physical distancing of 3 ft. at all times. Room capacity may not exceed 50%.	Reconfigure room to achieve 3 ft. separation between desks or workstations.	Mask required upon entry. Remove or block desks and/or chairs if necessary, to maintain physical distancing.	Routine cleaning/disinfecting twice daily including high touch and horizontal surfaces before and after class. Provide hand sanitizer or disinfection wipes.
Student Common Areas (i.e. study lounges, Blake Center, Oakwood Farms Market)	Maintain physical distancing at 3 ft. at all times. Room capacity may not exceed 50%.	Reconfigure common areas to maintain 3 ft. seating or workstations.	Mask required upon entry. Remove or block furniture to maintain social distancing; consider closing staff kitchens/breakrooms.	Routine cleaning/disinfecting twice daily including high touch and horizontal surfaces before and after class. Provide hand sanitizer or disinfection wipes.
Computer Class	Maintain physical distancing at 3 ft. at all times. Room capacity may not exceed 50%.	Reconfigure room to achieve 3 ft. separation between workstations.	Mask required upon entry. Remove or block workstations to enforce social distancing.	Routine cleaning/disinfecting twice daily including high touch and horizontal surfaces before and after class. Provide hand sanitizer or disinfection wipes.
Dining Room	Maintain physical distancing at 3 ft. at all times. Room capacity may not exceed 50%.	Provide grab-and-go meals and takeout; no buffet/no self-service.	Mask required upon entry, removed only to eat and drink. Remove chairs and table to maintain social distancing.	Food service cleaning/disinfecting continuously and after each person's use; high touch surfaces 3 times per day.
Snack Bar/ TreeHouse Bistro	Maintain physical distancing at 3 ft. at all times. Room capacity may not exceed 50%.	Provide grab-and-go meals or takeout orders only.	Mask required upon entry. Floor marking for food service queuing; provide curbside pickup where possible.	Food service cleaning/disinfecting continuously; high touch areas 3 times per day.
Elevators	1-2 occupants per elevator ride with face covering (occupant limit based on size of elevator).	Post signage in elevators outlining one to two-person limit, cloth face covering required. Provide "Stand Here" floor markings.	N/A	Routine disinfecting twice daily.
Event Spaces	Maintain physical distancing at 3 ft. at all times. Room capacity may not exceed 50%.	Provide floor markings or signage to maintain physical distancing.	Remove/block desks and/or chairs to maintain physical distancing.	Routine cleaning/disinfecting, horizontal and high-touch surface disinfecting after before and after each event.
Laboratory, Research, and Instructional spaces	Maintain physical distancing at 3 ft. at all times. Room capacity may not exceed 50%.	Mark floor to identify physical distancing requirements for workstations and shared equipment based on type of laboratory.	Individual lab coats, masks, and goggles only; no sharing items. Lab equipment and reagents cannot be shared.	Routine cleaning twice daily. All research, instructional, and laboratory spaces must be cleaned at the beginning and end of class or lab session.



## Health and Safety Precautions Operational Matrix (cont.)

ENVIRONMENT	MAXIMUM OCCUPANCY GUIDANCE	PHYSICAL DISTANCING	ENGINEERING CONTROLS	CLEANING/DISINFECTING ACTIVITIES AND FREQUENCY
Library	Maintain physical distancing of 3 ft. at all times. Room capacity may not exceed 50%.	Limit occupancy to maintain physical distancing.	Remove or mark chairs or computer terminals to maintain physical distancing at workstations.	Routine disinfecting twice daily, including high-touch surfaces and horizontal surfaces, provide disinfection wipes.
Locker Rooms	Maintain 3 ft. physical distancing. Room capacity may not exceed 50%.	Mark floors to identify physical distancing requirements.	Mark as "Out of Service" open shower stalls, sinks, bathroom stalls, and urinals to promote physical distancing.	Routine cleaning/disinfecting including high-touch surfaces and horizontal surfaces twice daily, provide disinfection wipes.
Meeting Spaces - Conference Room	Maintain physical distancing of 3 ft. at all times. Room capacity may not exceed 50%.	Virtual meetings only, and accommodate employees displaced from shared offices.	Remove or block chairs to maintain physical distancing.	Routine cleaning/disinfecting daily; high-touch surfaces and horizontal surfaces twice daily, provide disinfection wipes.
Individual Offices	One person per office.	Office should only be occupied by one person.	Installation of Plexiglass barriers to provide physical barrier between employee and customer where physical interactions are required.	Routine cleaning/disinfecting high-touch surfaces and horizontal work surfaces twice daily by occupant.
Shared Office (Open or closed)	Maintain physical distancing of 3 ft. at all times. Room capacity may not exceed 50%.	Reconfigure to achieve 3 ft. of separation between desks and/or workstations.	Installation of Plexiglass barriers to provide physical barrier between employee and customer where physical interactions are required, use vacant meeting spaces as offices where necessary.	Routine cleaning/disinfecting high-touch surfaces and horizontal work surfaces twice daily by occupant.
Outdoor Spaces	Prohibit gatherings in excess of CDC or Statewide Health recommendations.	Notify attendees of outdoor event precautions (mandatory face covering, physical distancing).	Configure outdoor events to discourage large gatherings provide physical barriers between event attendees.	Equipment, tents, tables must be thoroughly cleaned/disinfected after each event.
Reception Area/Information Desk	Maintain physical distancing of 3 ft. at all times.	Reconfigure space to maintain 3 ft. of distance between workstations.	Installation of Plexiglass barriers to provide physical barrier between employee and customer where physical interactions are required, floor marking as necessary to indicate appropriate physical distancing.	Routine cleaning/disinfecting high-touch surfaces and horizontal work surfaces twice daily by occupant.

## Health and Safety Precautions Operational Matrix (cont.)

ENVIRONMENT	MAXIMUM OCCUPANCY GUIDANCE	PHYSICAL DISTANCING	ENGINEERING CONTROLS	CLEANING/DISINFECTING ACTIVITIES AND FREQUENCY
<b>Weight Room/Athletic Training Areas/Spaces</b> (Gymnasium & Outdoor Gyms)	Maintain physical distancing of 3 ft. at all times. Room capacity may not exceed 50%.	Configure space to maintain 3 ft. of distance between equipment.	Reposition or remove athletic equipment to provide separation to promote physical distancing.	Routine cleaning/disinfecting twice daily; users responsible for disinfecting equipment after use; physical plant staff to disinfect high-touch areas daily.
<b>Residence Hall</b>	Residences – one to two students per room, 3 ft. of distance in common areas and study lounges.	Configure furniture in common areas and study lounges to maintain 3 ft. of distance between students.	Installation of Plexiglass barriers to provide physical barrier between residents and where physical interactions are required such as at residence hall desks.	Routine cleaning/disinfecting twice daily of common areas and study lounges; occupants disinfect rooms per instructions provided by Residence Life and Public Health Sub-Committee.
<b>Restrooms</b>	Occupancy is 50% the number of sinks.	Limit occupancy to maintain physical distancing.	Block every other urinal/sink/stall where possible, Remove hand dryer.	Routine cleaning/disinfecting twice daily including high-touch areas.
<b>Racquetball Court</b>	Occupancy is 50%. Single players only.	Limit occupancy to maintain physical distancing.	N/A	Routine cleaning/disinfecting twice daily including high-touch areas.
<b>Shared Resource Areas (copy room, break room)</b>	Maintain 3 ft. of physical distancing.	Limit occupancy to maintain physical distancing based on configuration.	Block or turn off equipment if it's not absolutely necessary.	Routine cleaning/disinfecting including horizontal surface and high-touch surfaces daily; provide disinfection wipes.
<b>Shuttles</b>	50% maximum capacity. No standing.	Mask wearing required. Reduce ridership to maintain physical distancing.	Block alternate seats to allow riders to sit alone. Load from multiple doors (if possible). Determine entrance and exit process.	Frequent disinfecting seats and high touch surfaces.
<b>Millet Activity Center (MAC)</b>	Occupancy is 50%.	Limit occupancy to maintain physical distancing. Reconfigure furniture in common areas to maintain physical distancing. Mark floors to identify physical distancing requirements.	Removal of all non-wipeable seating. Installation of Plexiglass barriers to provide physical barrier.	Routine cleaning, horizontal surface disinfection and high-touch surface cleaning daily; provide disinfection wipes.
<b>Swimming Pool</b>	Maintain physical distancing.	Not required in swim lanes.	N/A	Routine daily cleaning/disinfecting.

## Health and Safety Precautions Operational Matrix (cont.)

ENVIRONMENT	MAXIMUM OCCUPANCY GUIDANCE	PHYSICAL DISTANCING	ENGINEERING CONTROLS	CLEANING/DISINFECTING ACTIVITIES AND FREQUENCY
Swimming Pool	Maintain physical distancing.	Not required in swim lanes.	N/A	Routine daily cleaning/disinfecting.
Child Development Center	No more than 10 people in each classroom including children and teachers.	Reduce class size; revise playground schedule; limit visitors and parent entry to CDC; outline occupancy limits on classroom floors.	Remove furniture from classrooms; where possible, implement car line for drop-off and pick-up; health screening confirmation of temperature of ____	Continue regular cleaning/disinfecting; removal and disinfecting of toys frequently throughout the day; regular disinfecting of high-touch areas.
University Vehicles & Golf Carts	Maximum 2 persons per cart.	Seated on front and back row.		Provide disinfectant wipes to drivers to wipe down high-touch areas after each use.
Customer Service/Reception Desks	Maintain 3 ft. of physical distancing for each staff member when there are multiple staff persons present.	Mask wearing mandatory. Provide floor markings and signage where visitors should stand.	Install Plexiglass barrier dividing staff from customer/visitor.	Routine daily cleaning and disinfection of high-touch areas. Disinfection wipes to clean any material being exchanged.
OU Hosted Events (OU Live, symposium, athletic games, campus tours).	No more than 50% occupancy (campus tours available virtually).	Masks mandatory.  Maintain 3 ft. of physical distancing.	Guided traffic to prevent crossing paths.	Routine cleaning, horizontal surface disinfection and high-touch surface cleaning after before and after each event.
Office Hours & Faculty Student Meetings.	No more than one advisee and advisor per meeting (virtual advising and office hours optional).	Maintain 3 ft. of physical distancing and face masks must be worn at all times.	Thermometer checks for faculty, staff, and students.	Routine cleaning, horizontal surface disinfection and high-touch surface cleaning after before and after each visit.
Departmental, Institutional Meetings, University Travel.	Virtual Only			





# UNIVERSITY RESPONSIVENESS TASKFORCE



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### **EMERGENCY CLOSING/ QUARANTINE SUBCOMMITTEE**

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David Richardson  
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Deril Wood  
Chair of Education

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# APPENDIX



OAKWOOD  
UNIVERSITY

## **Fall 2021 COVID1-19 Re-entry Testing**

July 7, 2021

Oakwood University has established health protocols that are in line with CDC recommendations/guidelines for Institutions for Higher Education (IHE) and the Alabama Department of Public Health (ADPH). Students must undergo COVID-19 testing before arriving to campus and email results to [ouhs@oakwood.edu](mailto:ouhs@oakwood.edu). Those who test negative will be permitted to return. Those who test positive must have medical clearance from a health care provider after quarantine to enter campus (see OU COVID-19 Student Re-entry Health Protocols for details). To promote health and safety on campus as part of our comprehensive re-entry planning, all Oakwood University students coming to campus for the fall semester will receive a free COVID-19 test through **Stay Safe Together™**, supported by the CARES Act funding through the State of Alabama within the first 1-14 days of return.

If you have tested positive for COVID-19 in the past 12 weeks, please do not re-test at this time. Instead, provide Oakwood University a copy of your medical clearance from a health care provider to return to campus. Consult Oakwood University's Health Services for specific instructions.

**You will receive an e-mail (Oakwood University email address) within the next few days from [testing@staysafetogether.org](mailto:testing@staysafetogether.org) about accessing your free COVID-19 test.** Please look for and promptly complete the instructions in the e-mail. The test involves a nasal swab just inside the nostril, which is easy to self-administer and less invasive than the nasopharyngeal swab you may have seen as another sample collection method. Our ability to test every student entering campus this fall will go a long way in helping us maintain a safe environment. On a weekly basis, Oakwood University will randomly select a sample of its faculty, staff, and student population to participate in Sentinel testing. Sentinel testing will supplement other strategies to maintain a safe environment, like face coverings and physical distancing as well as daily symptom and exposure reporting.

Oakwood University students age 19 and under will need parental consent before you can schedule your testing dates. **Students, please have your parents complete and virtually sign the three consent forms [located here](#).**

For more information please call 256.726.7840 or email at [ouhs@oakwood.edu](mailto:ouhs@oakwood.edu)

[ouhs@oakwood.edu](mailto:ouhs@oakwood.edu)

**Oakwood University**

Office: 256.726.7840 / Fax: 256.726.7471

7000 Adventist Blvd, NW, Huntsville, AL 35896

[www.oakwood.edu](http://www.oakwood.edu) -

# Covid-19 Student Re-entry Steps

## Step 1

1. Get a Covid-19 Test 7-14 days before arrival.
2. Complete the E-Learning module on D2L.
3. Complete the Covid-19 screening on the Apple Covid-19 screening tool app or use the link to complete the questionnaire. <https://www.apple.com/covid19/> (if you don't have the app, save link to homepage).
4. Email Covid-19 test results to [ouhs@oakwood.edu](mailto:ouhs@oakwood.edu).

## Were you tested?

### ► Yes?

1. Email covid-19 test results to [ouhs@oakwood.edu](mailto:ouhs@oakwood.edu).
2. Did you **pass** your screening and have a **negative** Covid-19 test result? **Yes**
  1. Go to **Step 2**.
3. Did you **fail** your screening and have a **positive** Covid-19 test result? **Yes**
  1. **Do not travel to Oakwood University.**
  2. Contact your Advisor and Department Chair.
  3. Begin classes remotely.
  4. Retake Covid-19 test after 14 days.
  5. Email results to [ouhs@oakwood.edu](mailto:ouhs@oakwood.edu) and await clearance to arrive on campus and go to **Station C**.

### ► No?

4. You will have to quarantine locally or on campus in the designated housing, provided space is available, until you are tested and have a negative result. If you test positive, you will remain in isolation for 14 days and then retested after 14 days before leaving isolation. Once negative test results achieved, contact OUHS to receive health clearance and next steps in the registration process.



## Covid-19 Student Re-entry Steps

### **Step 2**

1. Report to Oakwood University Health Services screening tent at the Oakwood Farms Market on August 5<sup>th</sup> for new and transfer students and August 6<sup>th</sup> and 7<sup>th</sup> for returning students.

**Stay in your car and go to Station A**

### **Station A**

1. Students and visitors complete the symptoms screening on the Covid-19 screening app and show results <https://www.apple.com/covid19/>
2. Students and visitors receive touchless infrared temperature checks. Temperature must be below 100.4 degrees to gain entry to campus.
3. Students complete the FERPA release so that medical/academic information can be provided to an emergency contact person if you get sick. <http://oakwood.edu/images/zfiles/Registrar/Forms-and-Information/FERPA%20Authorization%20Form.pdf>

**Remain in car and go to Station B**

### **Station B**

1. Students receive personal protective equipment package (including reusable mask with filter, hand sanitizers, and sani-wipes).

**Have you completed Registration?**

1. Registered for classes?
2. Financially cleared?
3. Photo ID with current semester sticker?

► Yes?

1. **Go to Station D**

► No?

1. **Go to Station C**

### **Station C**

1. Complete registration at Cunningham Hall for financial clearance and/or to register for classes.
2. **Go to Station D**

### **Station D**

- Go to Blake Center for photo ID, current semester sticker, and your meal plan options.

## Covid-19 Student Re-entry Steps

### Are you a campus resident?

► Yes?

1. **Go to Station E**

► No?

1. Congratulations! Your registration is complete.

### **Station E**

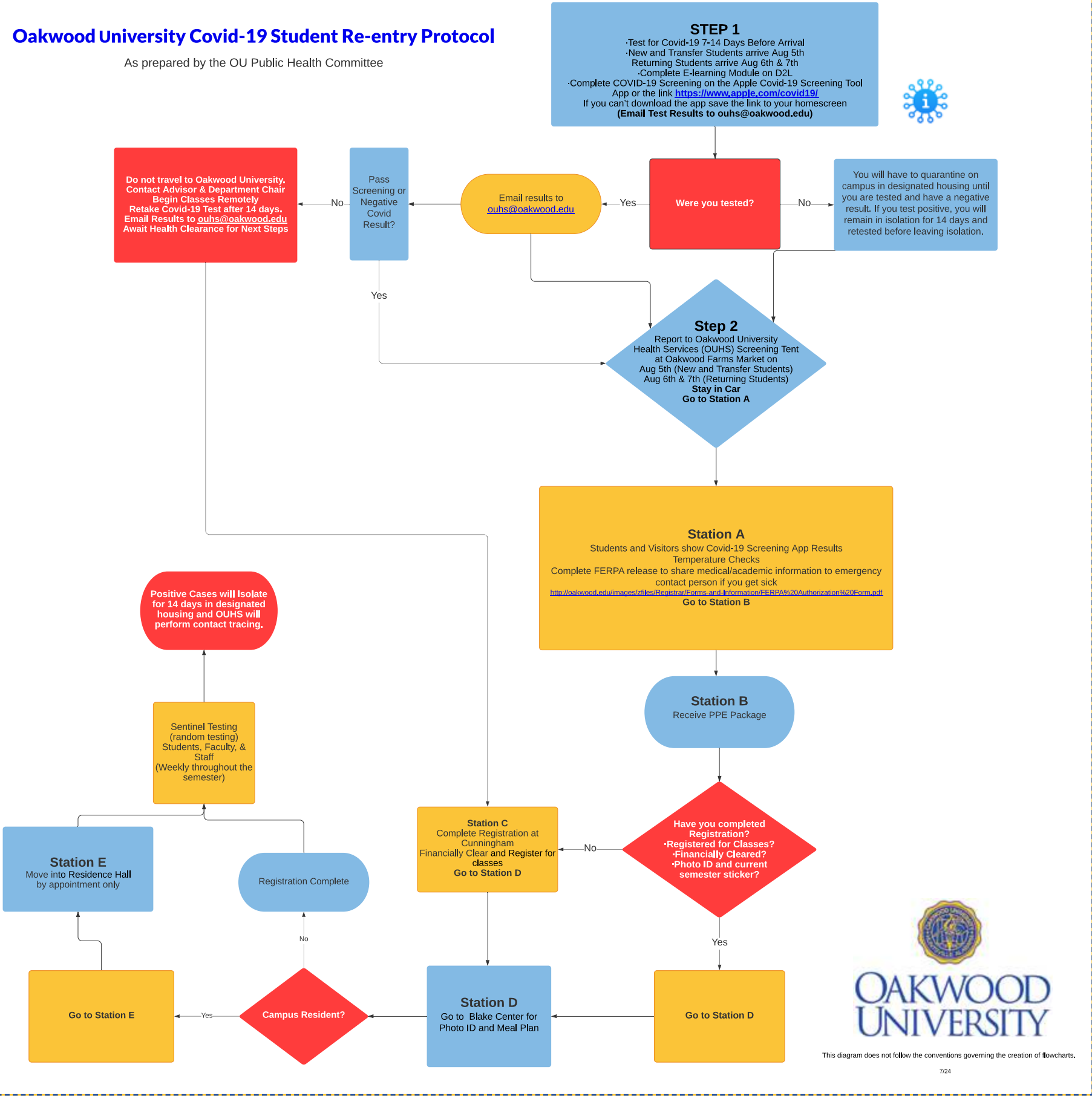
1. Move into the Residence Hall by appointment only.
2. Congratulations! Your registration is complete.

### **Sentinel Testing**

- A percentage of students, faculty, and staff will be tested on scheduled dates and at random throughout the semester.
- If a student tests positive, they will follow the guidelines for isolating for 10 days and contact tracing will be done. If a faculty or staff member tests positive, they will also follow similar protocols.
- STEP 1
  - Get a COVID-19 test: All employees and students must provide documentation of a negative COVID test result.
  - Negative COVID results must be received within 10 days prior to accessing the campus.
  - Negative COVID test results must be submitted to:
    - Employees: [hrcovid@oakwood.edu](mailto:hrcovid@oakwood.edu)
    - Students: [ouhs@oakwood.edu](mailto:ouhs@oakwood.edu)

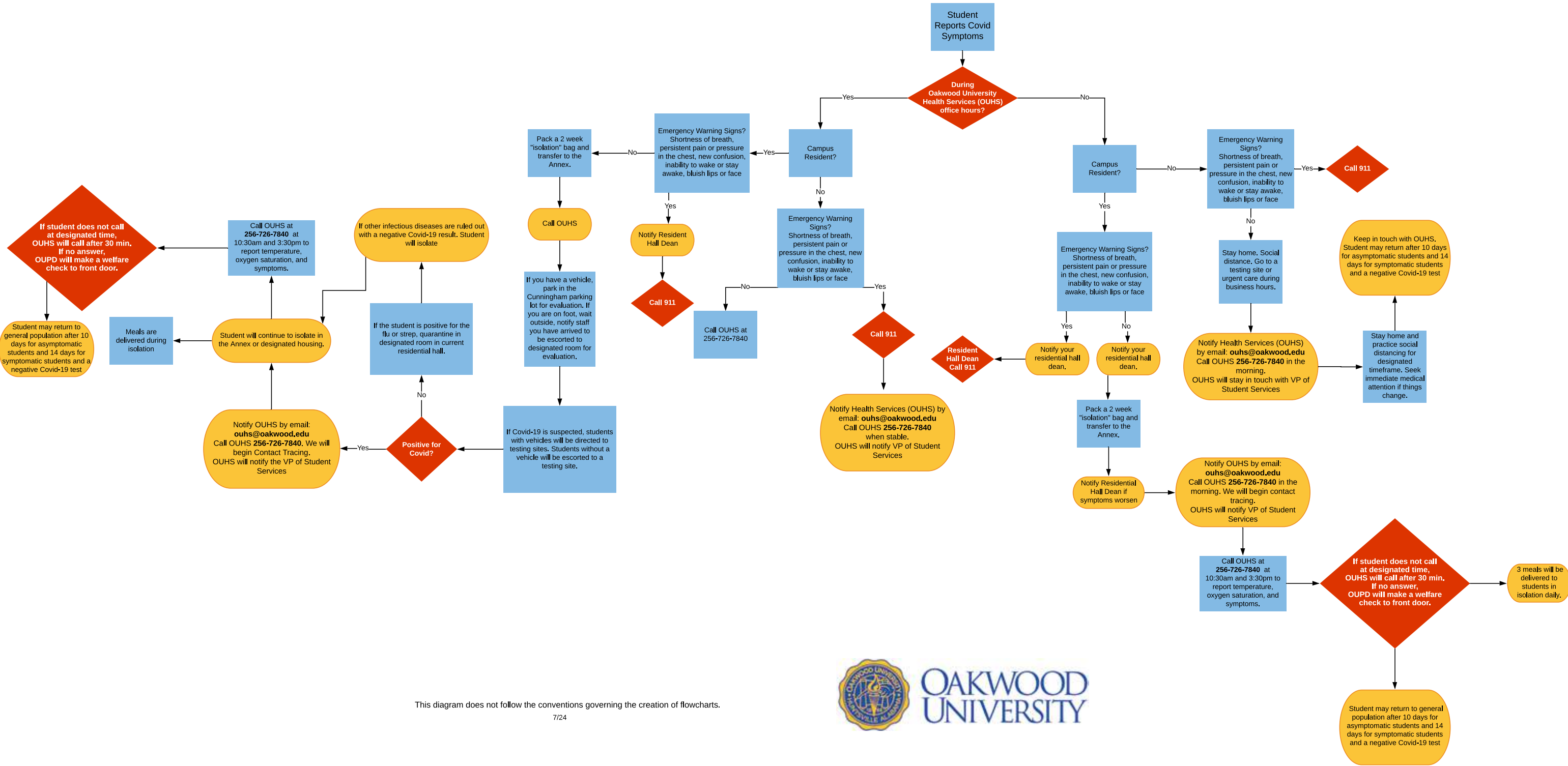
Oakwood University Covid-19 Student Re-entry Protocol

As prepared by the OU Public Health Committee





Oakwood University Covid-19 Positive Student Flow Chart  
as prepared by OU Health Services



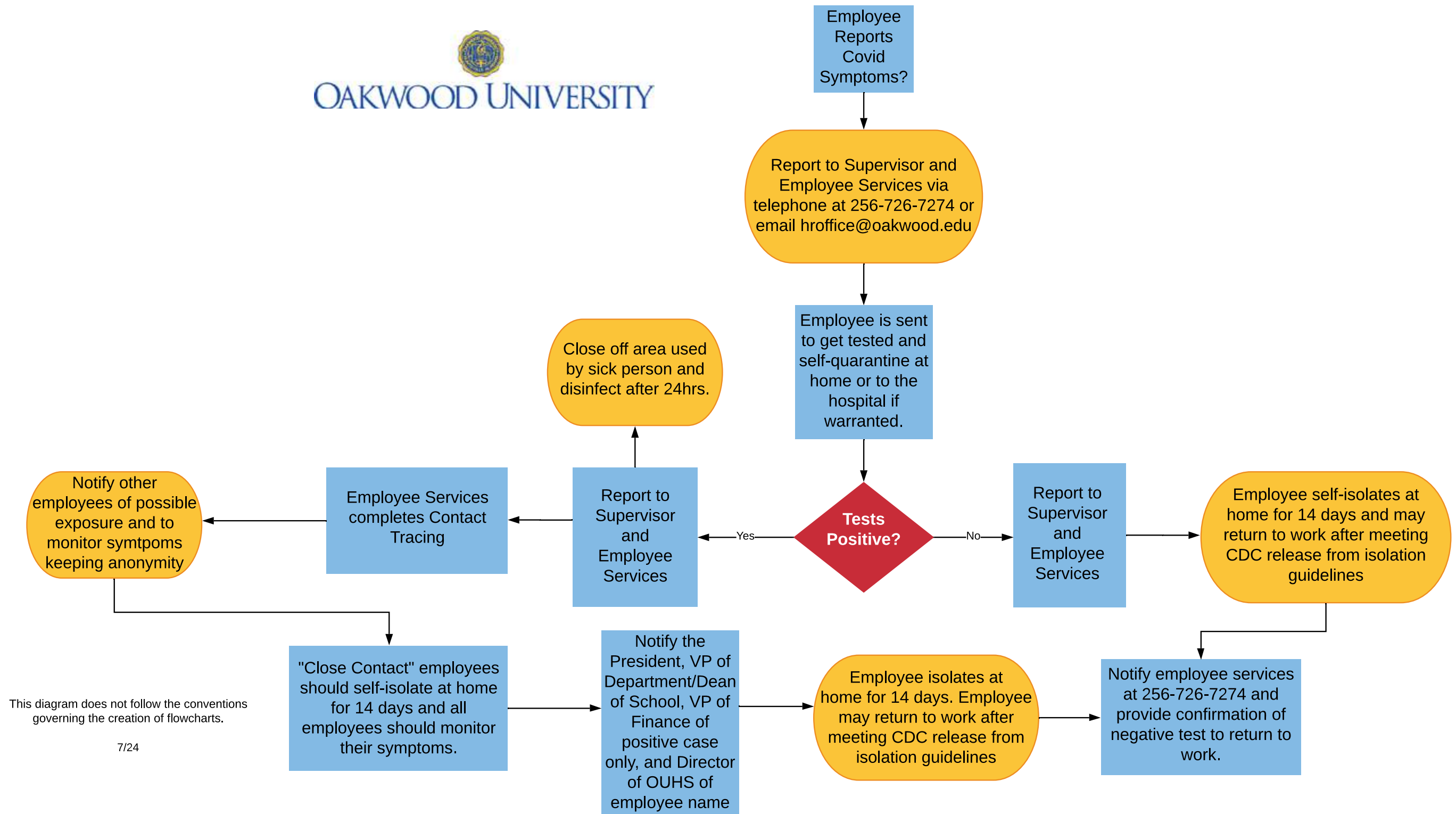
This diagram does not follow the conventions governing the creation of flowcharts.

7/24



# Oakwood University Employee Covid-19 Protocol Chart

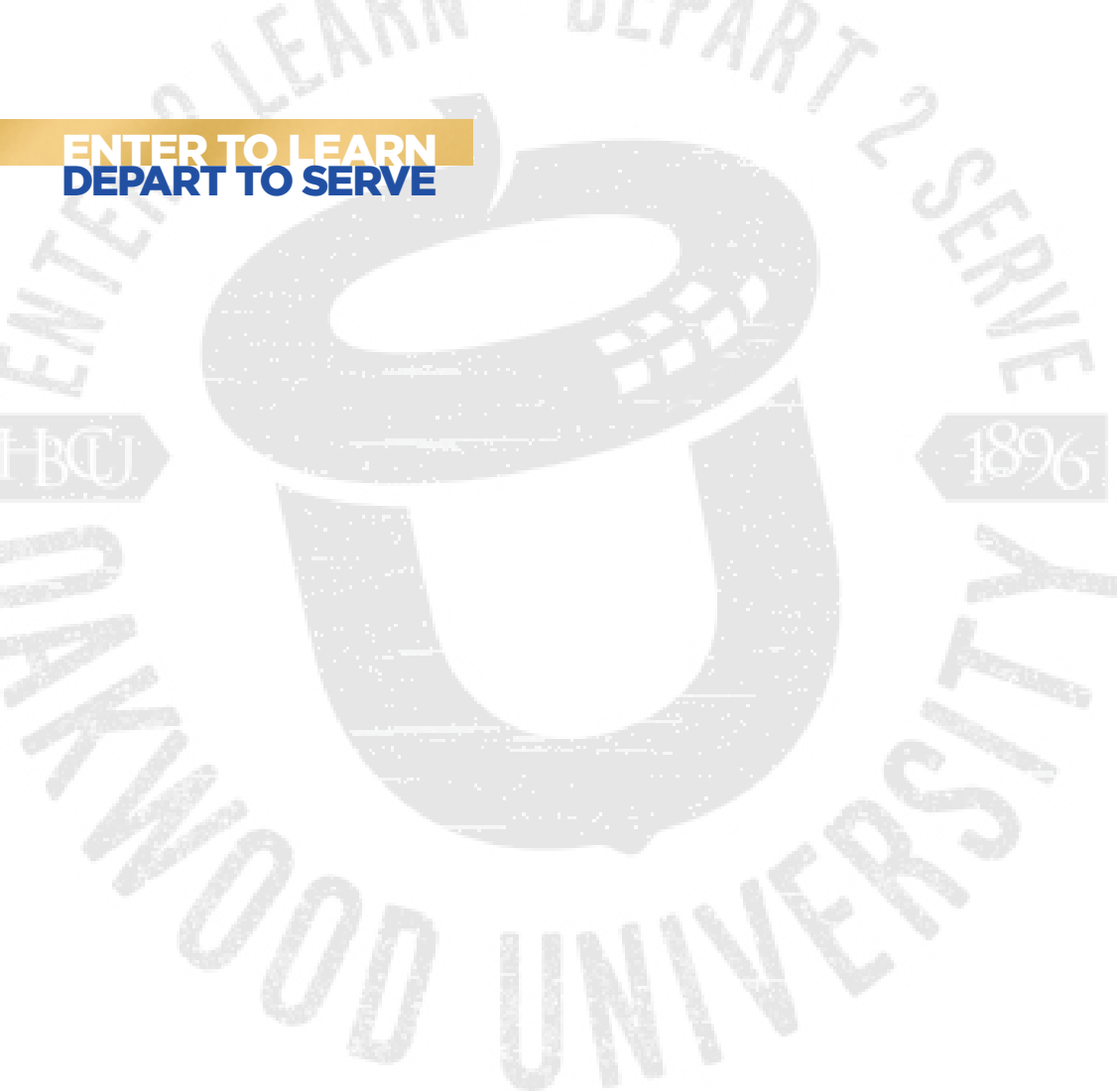
As prepared by OU Health Services







**ENTER TO LEARN  
DEPART TO SERVE**



**GOD FIRST!**



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